

Gonville & Caius May Ball 2024 - Terms and Conditions

1) Definition of terms

- a) 'Us', 'we', 'our', 'GCMB' and 'the Committee' denotes the Gonville & Caius May Ball Committee.
- b) 'Gonville & Caius' or 'Caius' or 'the College' denotes Gonville & Caius College of the University of Cambridge.
- c) The Gonville & Caius May Ball Committee and Gonville & Caius College of the University of Cambridge are separate legal entities.
- d) 'The Ball' denotes the Gonville & Caius May Ball 2022, to be held on Tuesday 18 June 2024.
- e) 'Tickets' denotes tickets for the Gonville & Caius May Ball 2024.
- f) 'Invited guests' denotes attendees of the Ball who are not members of Gonville & Caius College and whose tickets have been purchased for them by a primary ticket holder.
- g) 'ticket holder' and 'primary ticket holder' denotes the current member of the University of Cambridge or alumnus of Gonville & Caius College in whose name a booking has been made.
- h) 'Caian' denotes a current or past (e.g. alumni) member of Gonville & Caius College.
- i) 'Current student' or 'Current Caian' denotes a Caian who is a current member of Gonville & Caius College, and there as a student e.g. member of the JCR or MCR
- j) 'the University' refers to the University of Cambridge.
- k) 'you' and 'your' refers to a person purchasing a ticket, and therefore agreeing to the terms and conditions set out in this contract.

2) Application of these terms

- a) These terms and conditions apply to all tickets purchased for the Gonville & Caius May Ball 2022, including tickets sold:
 - i) To current students of Caius college for themselves and, optionally, for their invited guests
 - ii) To University alumni for themselves and, optionally, for their invited guests.
 - iii) To Caius fellows, teaching staff such as teaching associates and, optionally, for their invited guests
 - iv) In general release to any member or staff member of the University of Cambridge
 - v) To any other individual attending the ball as committee guests, performers, half-on half off workers or part-time contractors, whether or not they paid for their ticket or received it for free.

3) Ticket Eligibility

- a) Caian tickets may be purchased by current Caius students. Each current Caian ticketholder may purchase up to three additional tickets for guests.
 - i) Current Caians in receipt of the Cambridge bursary may be able to apply for a discounted access ticket (see section 10 of this contract).
- b) Alumni tickets may be purchased by alumni of the University. Each Alumni ticketholder may purchase up to three additional tickets for guests.
- c) General admission tickets may be purchased by members of the University who are members of other colleges (including students, fellows and other staff). Each general admission ticketholder may purchase one additional ticket for a guest.
- d) Guest tickets are purchased at the same price, and with the same conditions, as the ticket of the main ticketholder, irrespective of whether the invited guests meet the above eligibility criteria of that ticket type.
- e) If name changes for guest tickets are requested, eligibility criteria will be imposed on those tickets, even though they were not originally imposed under clause 3d. See clause 5d for further details.
- f) Invited guests do not have to be members of the College or of the University, as long as the primary ticket holder is a member of the University or College.
- g) Tickets are subject to availability. The Committee reserves the right to reject any application to purchase tickets for the Ball for any reason.
- h) Ticket prices are detailed on the website and are subject to change.
- i) A 'dining upgrade' may be purchased on our website to change a standard ticket to a dining ticket, subject to availability.
- j) If an individual purchases a ticket type for which they are not eligible, they will be required to pay the price difference between the ticket they purchased and the cheapest ticket for which they are eligible in order to enter the Ball. If this payment is not received within 28 days of the ticketholder being notified of this, the ticket will be void without refund.

4) Ticket Purchase

- a) The successful purchase of any and all tickets is entirely at the discretion of the Committee.
- b) All purchases must be made through our website at [www.caiusball.com.]
- c) All tickets are served on a first-come, first-served basis.
- d) Payment for tickets will only be accepted on our website via bankcard.
- e) Each ticket will incur a 1.4% booking fee, applied on top of the ticket price. The committee reserves the right to alter this booking fee at any time. The fee is applied at the time of checkout and visible to all prospective ticketholders before purchase.
- f) Tickets will be delivered by email in May/June 2022.
- g) In case tickets sell out, a waiting list may be will be created at the discretion of the Committee.
 - i) Gaining access to the waiting list is no guarantee of a ticket to the Ball.
 - ii) The Committee reserves the right to cancel the offer of tickets to those on the waiting list if they are not taken up within 24 hours.

5) Ticket Alterations and cancellations

- a) A ticket holder shall be deemed to have given notice of cancellation or name change if an email is received by the ticketing officer (mayball.ticketing@cai.cam.ac.uk) which clearly states that they would like their ticket(s) cancelled or subject to a name change.
- b) Name changes may be made to any purchased ticket, with the exception of free tickets provided to previous committee members.
 - i) Access ticket and carer tickets may have name changes, subject to the conditions in clause 10.
- c) The following name change fees will apply per name change:
 - i) £10 until 5pm 1 April 2024;
 - ii) £40 between 5pm 1 April 2024 and 5pm 11 June 2024.
 - iii) Name changes will not be permitted after 5pm 11 June 2024.

- d) If the new recipient of a ticket does not meet the eligibility criteria for the ticket, the ticket must be upgraded to the cheapest ticket for which the new recipient is eligible, even if the original guest did not meet the eligibility criteria for the ticket.
 - i) To upgrade the ticket, the difference in price between the original ticket and the cheapest ticket for which the new recipient is eligible must be paid. This fee is separate to, and on top of, the name change fee.
 - ii) If the new recipient is not eligible for any of the possible ticket types (e.g. because they are not a member or alumnus of the University), the ticket must be upgraded to an alumni ticket.
 - iii) Tickets may not be exchanged for lower-priced tickets under any circumstances, even if the new recipient is eligible for a cheaper ticket. In this scenario, there is no upgrade fee associated with name change.
 - e) Tickets can be cancelled for a full refund of the ticket price if notice of cancellation is given less than 24 hours after the purchase of tickets. Tickets cannot be cancelled after this 24-hour period.
 - f) A Caiian who has purchased invited guest tickets in addition to their own ticket may not cancel only their own ticket.
 - g) Name changes to the primary ticketholder's ticket may only be made if the new recipient is a member or alumnus of the University.
 - h) The Committee reserves the right to cancel any booking and refund the ticketholder without giving any reason.
 - i) The booking fee is non-refundable in all cases.
- 6) Ball Cancellation Policy
- a) In the event that government laws and restrictions, University guidelines and/or general regard for public health mean that the May Ball is not able to take place, for any reason, the Committee cannot guarantee any refund.
 - b) The Committee will however make best efforts to pay as great a refund as is practicable to ticketholders once all outstanding financial obligations to the College and contractors have been paid.
- 7) General terms of purchase
- a) Tickets are not to be resold at a profit by ticketholders or their invited guests. This includes members of other may ball/June event committees who have received tickets as part of a ball swap.
 - b) The Committee reserves the right to cancel, without refund, the tickets of any ticket holder found to be selling, having sold or attempting to sell their ticket at a profit, online or otherwise.
 - c) If any member of the committee sees tickets for the Ball on sale for more than their cost price on any platform (for example, the "Ticketbridge" Facebook group), this will be treated as evidence of infringement of the above clause 7(a).
 - d) We reserve the right to alter any aspect of the Ball without prior notice. This includes, but is not limited to:
 - i) the entertainment;
 - ii) the dining ticket menu;
 - iii) food or drink;
 - iv) entrance times;
 - v) finish time.
- 8) Admission and Conduct
- a) No one who will be under the age of 18 on the night of the Ball may purchase a ticket or be admitted to the Ball.
 - b) All guests must wear black tie, white tie, or national dress. Please see the FAQs section of the ball's website for a guide to these dress codes. Failure to follow one of these dress codes may result in being turned away from the ball without refund. Exceptions to this rule for accessibility reasons will be made, subject to approval of the committee made prior to the start of the event.
 - c) All guests must present valid photo-ID on entry to the Ball. A University student card ("CamCard") is not a legally recognised means of age verification. The committee reserves the right to refuse entry to any guests without valid 18+ photo-ID. Valid 18+ photo-ID includes:
 - i) European driving licence;
 - ii) Passport;
 - iii) biometric residence permit (BRP);
 - iv) Proof of Age Standards Scheme (PASS) card;
 - v) National Identity card e.g. French Carte d'Identité
 - d) Guests who have purchased a Caius student or general admission ticket must additionally bring photo-ID proof of their student status (e.g. CamCard) when collecting their wristband.
 - e) Entry to the Ball will not be permitted after 22:30 on the night of the Ball.
 - f) Ticket holders or guests leaving the Ball will not be readmitted.
 - g) Those deemed to be under the undue influence of alcohol or drugs will be denied entry to the Ball.
 - h) We reserve the right to expel any ticket holder or guest from the Ball.
 - i) Anti-social behaviour will result in expulsion from the Ball.
 - j) Alcohol and illegal drugs may not be brought into the Ball. Any ticket holder or guest found to have brought in alcohol or illegal drugs will be expelled from the Ball.
 - k) Guests are considered the responsibility of the primary ticket holder. The primary ticket holder and their guest(s) are jointly and severally liable for any damages caused by the guest(s), and primary ticket holders may be expelled for the actions of their guest(s). If a primary ticket holder who has purchased guest tickets then changes the name on the primary ticket, they agree to retain liability (jointly and severally) for the actions of both their original guests, and the new holder of the original primary ticket.
 - l) Anyone found to be present at the Ball without a valid ticket will be expelled and the Committee will be entitled to full financial compensation for use of the Ball without payment (up to the full ticket cost for that person if they had bought one) and pursue University or College disciplinary action.
 - m) Any ticket holders or guests found facilitating ticketless entry to the Ball will be expelled from the Ball, and the Committee will pursue University or College disciplinary action.
 - n) Ticket holders or guests expelled from the Ball will not be refunded or readmitted.
 - o) The Committee reserves to right to impose additional restrictions on admission to safeguard the health of attendees, including but not limited to the presentation on arrival of either a recent negative Covid-19 test on arrival or of proof of vaccination.
- 9) GDPR and Privacy
- a) We will deal with your information in accordance with the General Data Protection Regulation (GDPR). We will not pass your information to third parties without your express consent. Your information will only be used for the purpose of the Ball.

- b) There will be photographers on site at the Ball, as well as people taking videos. By purchasing tickets you are accepting that media may be taken of yourself in the Ball and that these may be released into the public domain, such as being published on the website, for journalistic purposes and for a memento of the event. The copyright of these photographs will be retained by the Committee.
- c) You also agree not to assert any moral (or similar) rights and give all necessary consents under the Copyright Designs and Patents Act 1988 (as amended) and all other applicable legislation in respect of any film and/or recordings. The Committee is entitled to make full use of any film and/or recording in all current and future media worldwide without any liability or payment to you, including permitting others to do the same.
- d) If you indicate that you require accessibility arrangements when you purchase your ticket, you explicitly consent here (and when purchasing the ticket via the tick-box) to the creation, storage and processing of data gathered to facilitate these arrangements. This includes data sent to us as part of an application for carer tickets. These data will be deleted after the ball.
- e) If you request an access ticket, you explicitly consent here (and when sending evidence – see section 10 of these terms) to the creation, storage and processing of the data comprising this evidence. This data will be deleted after the ball.
- f) If you sell your ticket (note: you are not permitted to sell at a profit), you must ensure that the purchaser is aware of, and consents to, the ways in which we create, process, and share data.
- g) GCMB reserves the right to share contact details provided during purchase with sponsors of the ball for the purposes of the distribution of marketing material by those sponsors (as agreed between GCMB and the sponsors). You may unsubscribe from sponsor messages upon request.

10) Accessibility carer tickets and access tickets

- a) If you purchase a ticket and require a carer to come with you to the ball due to your accessibility needs (see section 11 below), you will be issued with a free carer ticket.
 - i. In order to receive a free carer ticket, you must present evidence of the access requirements which necessitate a helper by sending evidence to mayball.access@cai.cam.ac.uk.
 - 1. The following evidence will normally be sufficient for a carer ticket to be issued: A doctor's note explaining the nature of the disability, a blue badge, DLA documentation, or a letter from the University Accessibility and Disability Services.
 - 2. Gonville and Caius May Ball commits to make decisions on free carer tickets in line with the Equality Act 2010, and with the aim of avoiding any undue time burden on those applying for carer tickets.
 - ii. There is no name change fee for a carer ticket. Name changes for carer tickets will not be permitted if the request is received after 5pm 14th June 2024.
 - iii. Your carer must enter the ball at the same time as you.
- b) Any current Caius student in receipt of a basic Cambridge Bursary of at least £2500 per year may buy an access ticket. Individuals in receipt of an enhanced Cambridge Bursary must be eligible for an award of at least £2500 per year from the basic bursary alone (i.e. any additional amounts added by the enhanced bursary do not count towards meeting the £2500 threshold). If you purchase an Access Ticket, you consent to be contacted by the may ball committee via email, whereupon we will send you a consent form to ask you for consent to ask the tutorial office about your bursary status.
 - i. Failure to respond to this email or failure to return the signed consent to form within 28 days will result in revocation of the right to purchase an access ticket. You then agree to pay the difference between an access ticket and the cheapest ticket for which you are eligible in order to enter the Ball.
 - ii. Likewise, if the tutorial office indicate that you do not receive the Cambridge bursary, you agree to pay the difference between an access ticket and the cheapest ticket for which you are eligible in order to enter the Ball (see clause 3i).
 - iii. There is no name change fee for an Access Ticket, subject to the conditions that the new recipient also meets the eligibility criteria for the Access Ticket and the Committee receives the name change request before 5pm 18th May 2024 to allow time to verify their eligibility via the process detailed above.
 - 1. If the new recipient does not meet the eligibility criteria and the request is received before 5pm 18th May 2024, the ticket must be upgraded (see clause 5d) but no name change fee will be levied.
 - 2. If the name change request is received after 5pm 18th May 2024, a standard name change fee applies and the ticket must be upgraded to a Caian ticket, even if the new recipient meets the eligibility criteria for an Access Ticket.

11) Committee Responsibilities

- a) We do not and shall not discriminate on the basis of race, colour, ethnicity, national origin, gender identity, sex, sexual orientation, age, disability, marital status or other protected characteristics.
 - a. Concerns about accessibility and discrimination should be directed to mayball.access@cai.cam.ac.uk - The committee will take all reasonable steps necessary to ensure accessibility and to prevent both direct and indirect discrimination.
- b) We shall not be liable for any loss, damage, death or personal injury howsoever caused to ticket holders, save for death or personal injury caused by our negligence.